

Tools for Schools Phase II - Indoor Air Quality

Follow-up Action Plan for Site Based



Mirror Lake Elementary

1841

72.6 85.1 465

Principal: Ms. Mary Ellen Bouchie-

Walkthrough Date: 5/3/2005

Temp RH Co2
Outside Measurements

Room	Priority	Responsible	Response	Recommendation
017P	2	Site Based	No leaks identified. Signs of previous water intrusion as evidenced by stained ceiling tiles.	Facilities serviceperson to replace stained ceiling tiles.
112	2	Site Based	Non-approved chemicals, scented cleaners or air fresheners found at the time of assessment.	Facilities serviceperson to remove all non-approved chemicals, scented cleaners or air fresheners from the room.
112	3	Site Based	Humidity was slightly elevated at the time of assessment - less than 10% greater than outdoors. Humidity slightly exceeded target range, however indoor humidity was more than 10% lower than the outside reading which is evidence that the ventilation system	Facilities serviceperson should monitor this room.
123	2	Site Based	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
123	2	Site Based	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
126	2	Site Based	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
126	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
126	2	Site Based	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
127	2	Site Based	Water is not poured down floor drain at least once a week.	Site based administration should address maintenance of drains with facility serviceperson staff.
154	2	Site Based	Dust observed on supply/return registers at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.

Room	Priority	Responsible	Response	Recommendation
156	2	Site Based	Stained ceiling tiles.	Facilities serviceperson to replace stained ceiling tiles.
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603	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
702A	2	Site Based	Slight dust accumulation was observed on environmental surfaces at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
702A	2	Site Based	Dust and dirt accumulation on floor.	Site based administration should address general cleanliness with facility serviceperson staff.
762	2	Site Based	Stained ceiling tiles.	Facilities serviceperson to replace stained ceiling tiles.
801	2	Site Based	Dust and dirt accumulation on floor.	Site based administration should address general cleanliness with facility serviceperson staff.
803	2	Site Based	Temperature was acceptable at the time of assessment. Occupant advised that temperature fluctuates.	Facilities serviceperson should monitor this room.
804	2	Site Based	Stained ceiling tiles.	Facilities serviceperson to replace stained ceiling tiles.
804	2	Site Based	Temperature was acceptable at the time of assessment. Occupant advised that temperature fluctuates.	Facilities serviceperson should monitor this room.
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807	2	Site Based	Dust observed on supply/return registers at the time of assessment.	Site based administration should address general cleanliness with facility serviceperson staff.
851	2	Site Based	Temperature was low at the time of assessment.	Site based administration to encourage facility serviceperson staff to adjust the thermostat. Continue to monitor condition and initiate a work order for Physical Plant Operations to evaluate the HVAC system if temperature does not improve.
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